



## PUBLIC PROTECTION CABINET

**Andy Beshear**  
GOVERNOR

**Jacqueline Coleman**  
LIEUTENANT GOVERNOR

**Kentucky Real Estate Authority**  
**Board of Home Inspectors**  
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Frankfort, KY 40601  
Phone: (502) 564-7760

**Ray A. Perry**  
SECRETARY

**DJ Wasson**  
DEPUTY SECRETARY

**January 23, 2024**  
**10:00 A.M.**

### **BOARD MEETING MINUTES**

#### **MEMBERS PRESENT**

James Chandler  
Paul Ogden  
Joshua Crepps  
Ralph Halcomb

#### **KENTUCKY REAL ESTATE AUTHORITY**

Leah Redden, Board Administrator  
Hannah Carlin, Deputy Executive Director  
René Rogers, Staff Attorney  
Seth Branson, Procedures Development Specialist

#### **Call to Order**

Member Hiten called a meeting of the Kentucky Board of Home Inspectors (“Board”) to order at 10:01 a.m. Introductions were made, and guests in attendance were welcomed.

#### **Election t of New Chair**

Member Hiten opened the floor for nominations for Chairperson, Member Ogden nominated Member Chandler for the possession of Chairperson. Member Crepps nominated himself. As no other nominations were made nominations ceased. A vote was taken with 4 members voting for Member Chandler and 1 member voting for Member Crepps.

Member Hiten opened the floor for nominations for Vice Chair. Member Chandler nominated Member Ogden as Vice Chair. As no other nominations were made nominations ceased. A vote was taken with all 4 members voting for Member Ogden.

#### **Approval of Minutes**

Member Halcomb made a motion to approve meeting minutes from December 19, 2023 meeting. Member Hiten seconded. Having all in favor, the motion carried.

#### **KREA Executive Director Comments**

Hannah Carlin provides update about staffing for KREA.

#### **Licensure Report**

Leah Redden reported that the board currently has 586 active licensees and 19 inactive licensees.

#### **Financial Report**

Financial report was provided to the board.

#### **Legal Update**

René Rogers informed that board there was no legal update.

#### **Application Committee Report**

Member Chandler recommend to the board that the initial applications for licensure of applicants T.B., A.B., G.F., B.L., T.B. & C.K. be approved. Applicants A.B., G.F. and B.L. are administratively approved upon receipt of a clean background. Renewals of S.R., D.H., J.V., L.C., B.K., F.L., C.S., R.D., J.M., J.K., S.C., B.B. & A.G. should all be approved. Member Ogden makes motion to accept recommendation. Member Hiten seconded motion. Having all in favor, the motion carried.

#### **Education Committee Report**

Member Ogden recommends to the board that the courses for ASHI and McKissock should be approved. Member Hiten motions to accept recommendation. Member Crepps seconds. Having all in favor, the motion carried.

#### **Complaint Committee Report**

No committee report.

### **Closed Session**

Member Chandler made a motion to enter closed session at 10:16, to enter closed session, pursuant to KRS 61.815 and KRS 61.810 (1)(c) and (j) to discuss proposed or pending litigation and deliberate on individual adjudications in the following matters: applications of J.K., D.R., and D.V.

### **Reconvene in Open Session**

At 10:52 p.m., Member Crepps made a motion to reconvene in open session. Member Chandler seconded the motion. Having all in favor, the motion carried.

Member Hiten motions to approve renewals for J.K., D.R. & D.V. Member Crepps seconded the motion. Having all in favor the motion carried.

Member Hiten make a motion to assign for investigation the continuing education materials. Member Crepps seconded the motion. Having all in favor, the motion carried.

### **Public Comments**

No public Comments

### **Motion to Approve Timesheets**

Member Ogden made a motion to approve travel expenditures and per diem for the meeting. Member Hiten seconded the motion. Having all in favor, the motion carried.

### **Meeting Adjournment**

With no further business to discuss, Member Hiten made a motion to adjourn at 10:55 a.m. Member Halcomb seconded the motion. Having all in favor, the meeting adjourned.

Pursuant to KRS 324B.060, I, Kristen Lawson,

Acting Executive Director of the Kentucky Real Estate Authority

(KREA), have reviewed and Approved the expenditures for the meeting

of the Kentucky Board of Home Inspectors (the Board) held on January 23, 2024. This

Approval is based upon my review of the expenditures as described in the minutes and in greater detail as on file with the KREA. I did not review, nor did I participate in discussions, deliberations, or decisions regarding the actions taken by the Board at this meeting related to individual disciplinary matters, investigations, or applicant reviews. The Board approved the minutes of its January 23, 2024 meeting, at its meeting held on February 27, 2024.

Kristen R. Lawson 05/30/2024

Executive Director Date